

Child Safety Reporting Process

**Child is in Immediate
Danger**



Call 000

A Child Safety Concern

May be made by a parent, child, staff member or volunteer.

- Disclosure of abuse or Harm
- Allegation, suspicion or observation
- Breach of Code of Conduct
- Environmental safety issues



Concern Communication

This concern is communicated to the Child Safety Person by face to face, verbal report, letter, email, phone call or meeting.



Abuse Allegations/Criminal

If there is reasonable grounds to believe a child is in need of protection from abuse Child Safety Person to notify the police ASAP, also notify the NFNL CSO



Police Matter

This now becomes a police matter and the club and members are to assist as required.



Non Criminal Child Safety Concern

Discuss concern with affected parties



Gather Information

Advise NFNL of the complaint, investigate the complaint, refer to policies when dealing with the complaint.



Outcome

Notify all relevant parties of the outcome, update policies if required. Implement re-education of all volunteers if required, CSO keeps a record of matter.