



For urgent PlayHQ enquiries, contact: 1800 PLAY AFL

Other PlayHQ enquiries: 1800 PLAY AFL or clubhelp@afl.com.au or NFNL staff member

lbrown@nfnl.org.au

PlayHQ Resources: Click Here



Practice Match – Umpires Request Form

Click Here - Practice Match Umpires Request Form

Deadline: Must be submitted via online form a minimum of 14 days prior to the proposed practice match.

Trainer Requirements

Click Here: Trainer Declaration Form per team

- Mandatory administration requirement for each team prior to the season. Fines apply of \$100 per team for non-declaration prior to the season.
- Senior Clubs Due April 3 & Junior Clubs Due April 24

Declarations

This is a mandatory league administration requirement and fines will be issued for non-compliance. Clubs are responsible for ensuring all trainers meet requirements and have sighted verification documents of their qualifications.

The NFNL has aligned in 2024 with the AFL Victoria policy <u>16. Injury Management - AFL National Community Football Policy Handbook</u> in trainers requirements as below and in which the league will now recognise qualified medical practitioners as trainers. (Refer to definitions below)

NFNL Recommendation

Seniors & Juniors Under 13+ age groups- Level 1 Sports Trainer or Qualified Medical Practitioner

Juniors Under 9-12 - First Aider or Qualified Medical Practitioner

Minimum Requirements allowed as per AFL Victoria policy.
 Must have one person who is Level 1 First Aid, or Level 1 Sports Trainer or is a Qualified Medical Practitioner.

Click Here: Sports Trainer and First Aid Courses

(Note: Minimum requirements was amended by AFL Vic for community level sport as at 20 March, 2024)



AFL Victoria Coaches Accreditation new and renewals/Training Workshops

<u>Click Here – AFL Victoria coaches accreditation and renewal (all coaches & assistant coaches must have Level 1 accreditation)</u>

Coaches must register through Coach AFL (which automatically registers the coach to their club in PlayHQ)

<u>Click Here – AFL Victoria Coach Workshop registration and other information. (once coaches have Level 1 Accreditation and Coach AFL Sign in account)</u>

All coaches and assistant coaches must have valid accreditation for that year and are unable to register if they do not have accreditation.

Ordering of Uniforms/Equipment Information

Please Note: This is through the NFNL Office Manager and not through the Football Operations

Department. All enquiries on this are to be directed via email to officemanager@nfnl.org.au

<u>Click Here – Ordering Form for Volunteer and Officials Apparel</u>

<u>Click Here – Ordering of Footballs and Equipment</u>

Click Here – Ordering of Team Uniforms and Apparel Information

Click Here - Logo Guidelines on club apparel



Click Here – Development Player U18 Girls/Under 19.5 Dispensation request – Schedule 35

- Note: Submitted via online form. Note: Capped at maximum 3 approvals per club.
- The policy is not in place to retain the player because a clubs reserves/senior team has limited playing opportunities for them due to their squad sizes and/or for players with a desire to continue playing with friends.
- The onus is on clubs to submit accordingly such players that align with the spirit and purpose of this policy as outlined on the form link.

Click Here – NFNL Medical Overage Exemption Policy Request Form – Schedule 34

The league does **NOT** permit any junior player to play below their age group as per their date of birth, unless they meet all requirements of Schedule 34 and gain official league approval to play below their correct age group.

Click Here – 23rd Player Submissions – Senior Mens

Deadline- To be submitted via online form by Friday 11am for Round 4, 8, 12, 16. Note: Certain Division 3 teams rounds may vary due to byes in these rounds and are provided in form.





Click Here – NFNL Club Game Change Request

Deadline: To be submitted via online form no later than 14 days prior to the scheduled match with uploaded approval from other team of the requested change

Senior Men – Player Points Requests & AFL Vic CCSP forms

Click here- NFNL Senior Men Player Points request

Deadline: To be submitted via online form ONLY once the player transfer has been approved and has registered, **and is appearing in PlayHQ as a member of your club**. All submissions in the season will be completed by no later than 11am Saturday. In addition, clubs must upload player declarations for new players prior to them playing during the season.

Re-assessment of player points allocation request form (Must be submitted within 7 days of original notification of player points allocated)

Deadline: Re-assessment requests must be submitted via online form within 7 days of receiving original points assessment notification.

Click Here – Guidelines for Player Payments Rules - Schedule 28

Click Here – Player Points System Policy – Community Club Sustainability Program

All leagues refer to and are guided by this policy for all player points assessments, including season of service deduction requirements from the previous season for Seniors and Reserves players.

<u>Click Here – AFL Victoria Standard Player Declaration Template</u>

Deadline: Must be uploaded into club PlayHQ Documents Portal 14 days prior to Round 1 of that scheduled season.

New players added during the season must have their player declarations uploaded within seven days of their first match.

In addition to the payment per match benefit to be received by the player, the player declaration contract should also stipulate any other benefits the player (or an associate of the player) receives which will be included in the total salary cap.

These benefits, which must be declared and are included in your club's total salary cap, include but are not limited to:

- Sign-on bonuses given to your player
- Club sponsor or club associated persons qifts/services to your player
- Club sponsor or club associated persons payments or bonuses to your player

<u>Click Here – AFL Victoria Player Payments Budget & Final Declaration Spreadsheet Form</u> <u>Template</u>

Must be completed and uploaded into your club PlayHQ Documents Portal.

Deadlines:

Budget- Due 14 days prior to Round 1 of that scheduled season.



Submitting Budget correctly: Please refer to league distributed document "How to submit Budget Declaration Guide"

The 22 Highest Paid players should be listed in order of game payment amount highest to lowest and to play 18 games. All other players should be listed as 0 games with their player declaration contract rate.

Final Declaration of all player payments & benefits - Submitted by no later than October 1



Click Here - Junior Football Rules Matrices - Schedule 32

Click Here: Officials Roles Requirements and Minimum ages - Schedule 8

Important – Ensure all team officials have correct identifiable NFNL apparel to avoid issuing of fines, and meet minimum age requirements. Orders are placed online. <u>Click Here</u>

Click Here - AFL Marsh Insurance - Match Day Checklist - Schedule 7

Deadline: To be completed prior to a home venue's first scheduled match of day.

<u>Click Here – Match Delay Policy procedure</u> – Schedule 15

Deadlines: Umpires shall consult with team managers in event of major delays i.e. ambulance called for player unable to be moved off ground. Games should not be called off until it becomes apparent that **half a match** in total will not be able to be achieved when play recommences (Total minutes includes all minutes of play prior to the delay in total minutes & minutes remaining in scheduled game time for that match). Adjustments to quarter lengths, breaks etc. should occur to remaining time within that games scheduled time allowance. The league should be contacted to be notified of the changes to game timing and/or where required to make a determination.

Click Here - Football Send Off Rules - Schedule 21

Important – Coaches/players/team managers should note automatic suspension of players occurs after a certain number of cards are issued to a player in that season as per policy.

Click Here – Feedback to NFNL Head of Umpiring Form

Note: To be received and reviewed by the NFNL Football Umpiring Manager.

Click Here: Loaning of Clash Jumpers request form

- Where there are obvious clashes of uniform clubs should first look to discuss together to find a resolution (Noting many clubs now have reversible jumper colours). If there is no ability for either club to change or the home team does not wish to, then the away team is responsible for ensuring they are in a clash jumper.
- Loaned Clash jumpers must be returned no later than Wednesday post the game fully cleaned.
- Clash jumper requests can be picked up on a Thursday or Friday during business hours prior to a round at NFNL Offices - La Trobe Sports Stadium



Click Here: Senior Men and Women Coaches MVP Voting Form

Deadline: Must be submitted via online form by Monday 5pm post a round. Fines apply for late submission of \$100.

Click Here: NFNL Senior Men Match Video Portal

All video-recorded matches are uploaded to this portal which is on the NFNL website through the season.

<u>Click Here – Home Club Field Umpired Games – Umpires Match Report Form</u>

Deadline: For any junior matches without an assigned NFNL field umpire, the home club volunteer field umpire is to complete and submit by 6pm Sunday and follow instructions on the form to submit player votes (if applicable).



Click Here - Player accepting/declining a Set Penalty Offer Form

Deadline: To be submitted via online form by no later than 10am Monday post a round. Noting a Set penalty will stand if the player has not notified the umpire of non-acceptance of the set penalty on game day, and/or if this form has not been submitted and it is not indicated on this form they wish to challenge the penalty at a Tribunal Hearing.

This form does NOT need to be completed if:

- The report has been sent direct to Tribunal by the umpire (no set penalty offered)
- The report is of a team official, which are sent direct to Tribunal. No Set penalties can be offered.

Click Here - NFNL Report of Incident/Request for Investigation

 Incidents from match day that any club wishes to raise to the league must be submitted via the online form by a nominated club executive only.

Deadline: Must be submitted via online form no later than 5pm Tuesday post round to be reviewed. (Unless permitted otherwise by the GM Football Operations or Junior Football Manager)

<u>Click Here – Match Review Panel Request (Senior Videoed matches)</u>

Deadline: Must be submitted via online form no later than Tuesday 10am post a round.

Appeals must be lodged in writing to General Manager Football Operations idownes@nfnl.org.au and payment of bond monies to the NFNL via direct debit prior to the stated deadline.

- Tribunal—Lodged via the online form with a bond paid to NFNL, via direct debit, of \$750 no later than 5pm two days after the hearing. **Note:** Only suspensions of 4+ matches on a individual charge can be appealed.
- Points Assessment Lodged via online form within 7 days of receiving your re-assessment notification, with a \$500 bond paid to the NFNL via direct debit.
- Yellow/Red/White Cards Lodged via online form by no later than 5pm Monday post a round, with a \$500 bond paid to the NFNL via direct debit.



• Club fines – Full fine must be paid first. Once the fine is paid, the appeal is to be submitted via online form. The Appeal will then be lodged with the NFNL Board.

NFNL Direct Debit Details

Account Name: Northern Football Netball League

BSB: 013-128 Account Number: 4675 27041



Step 1 - Within 72 hours of incident the form must be submitted for the player who has been concussed.

Click Here - NFNL Concussion Reporting Form

Step 2 - If a player has sustained a concussion, they must follow the 21-day minimum return-to-play (RTP) protocols. Under no circumstances can a player who has sustained a concussion participate before completing these protocols.

The club must submit this clearance form prior to the players next NFNL sanctioned match with medical verification document that they are cleared to return to play.

Click Here – NFNL Return to Play Clearance

Note: President, Vice President, Secretary, Football Managers or Club Head of Medical are only persons to submit forms.



Click Here - 2025 NFNL Football Timelines

Click Here – 2025 Season Dates

Click Here – 2025 Football NFNL By Laws, Schedules & Adopted Policies webpage

<u>Click Here: Summary of 2025 NFNL By Laws and Schedules – Changes for the 2025 season</u>

Click Here - Player Withdrawal of Transfer Form

<u>Click Here – NFNL Junior Development Program Information (Junior Representative)</u> *Includes information on the fee structure for nominated players for try outs and selected players*



Click Here – 2025 NFNL Club Details Form

Please ensure this is completed prior to the season to ensure the league has correct contact persons to receive regular league communications and game day umpires match reports copies.

Click Here – AFL / PlayHQ Resources

Click Here - Player administration fee levy - Application form for refund

- The \$30 levy is payable by all players for each competition year whether playing in junior or senior competitions.
- Applications for a refund of the levy will only be considered when it is beyond the control of the player.

Example: Player has accidently been registered twice, club does not end up fielding team in age group.

Any applications received will be reviewed once all senior and junior football competitions have finished from approximately October 1.

Click Here – Finals Eligibility (Juniors & Seniors) – Declaration of Coates/VFL/VFLW Players

- Competing junior and senior men/women finals teams must submit 7 days prior to the commencement of their finals series a declaration of all Coates (Boys and Girls), VFL and VFLW players and declare whether the player meets NFNL finals eligibility requirements.
- Eligibility requirements are included on the form.

<u>Click Here – AFL Victoria Student Permit Form</u>

This permit arrangement is only open to players who are full-time students. A player residing away from their usual place of abode while attending a Secondary/TAFE College, Institution or University on a full time and continuous basis and playing in any affiliated competition may, during registered school holidays and registered semester vacations approved by both affiliate League Operations Departments and AFL Victoria Football Operations Department, receive a permit to play with the club with which the player was last registered with before being transferred to their current club.

Please allow approximately 10 days to be processed and approved at all levels

Click Here – AFL Victoria Underage Compassionate Permit Form

Where a player eligible to play in an underage junior affiliated competition (as defined by the destination League or Region) is in a situation where the parents have separated and have special custody arrangements, such players may be eligible to apply for a permit to play at a second or alternate club which is more than 100km away from their primary registered club upon approval of both affiliate League Operations Departments and the AFL Victoria Community Football Operations Department

Please allow approximately 10 days to be processed and approved at all levels