



NFNL Netball Competition – Venue Manager

The Northern Football Netball League (NFNL) is seeking suitable venue managers for our upcoming Summer Netball Competitions. Candidates will be reliable, organised and proactive in supporting NFNL clubs, their respective members and key stakeholders, helping to ensure our competitions run smoothly and provide a safe, welcoming and enjoyable environment for all.

If you have strong communication skills, sound venue management experience and a passion for community sport, please view details regarding the position.

Position Title		Netball Venue Manager	
Location	Various venues across the metro Northern suburbs, including Bundoora, Reservoir, Mernda, Diamond Creek and Epping.	Department	Netball
Reports to	Netball Competitions Manager	Classification	Casual – Estimated 5 hours per week
Date Revised: September, 2026			

NFNL Overview	The Northern Football Netball League (NFNL) aims to develop and grow a quality Australian Rules Football and Netball competition for the enjoyment and benefit of all stakeholders throughout the northern region of Melbourne. The NFNL aims to create and sustain an environment in which all clubs and individuals can aspire to reach their full potential in a healthy and safe manner. Each season the league conducts more than 3800 matches, involving 380 football teams, 131 senior and 56 junior winter netball teams, 114 senior summer netball teams and over 10,000 registered players. The strength and integrity of the league continues to be underpinned by the quality of the NFNL's clubs and the foundations of participation across all levels of the league.
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Position Description	The Netball Venue Manager will be responsible for: • Set up and pack up venue appointed to as required. • Ensure all umpires have arrived for games. • Ensure all games commence on time. • All equipment is ready for all games. • Ensure the venue is always clean and tidy. • All paperwork is completed at the conclusion of game by umpires. • Collect all scoreboards and take them to desk assistant at the conclusion of the night (venue dependent). • Ensure club officials are wearing required armband identification. • Communicating directly with NFNL clubs, spectators and umpires throughout the night, providing support where required. • Upholding all venue entry conditions, set by the league and by Netball Victoria.
NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organisation.	

Experience and Qualifications	Required
	• Excellent communication skills • Strong attention to detail • Demonstrated strategy, analysis, and leadership skills. • Current Working with Children or Education VIT • Current First Aid and CPR (or willing to obtain) • Physical fit to lift a netball goal post if required. • Medium level of IT proficiency
	Desired • Highly developed interpersonal skills • Understanding and experience within netball



About You	You are someone who has a genuine passion for community netball and committed to creating a positive, inclusive and enjoyable experience for all participants. You will be innovative and creative, proactive and a results driven individual. You are someone who takes initiative, anticipates challenges and ensures issues are addressed promptly and effectively. You will be stakeholder focused, building strong and positive relationships with players, coaches, officials, venue staff and other key NFNL stakeholders. You will have an approachable and engaging nature, allowing you to communicate confidently with a diverse range of people, while your patience and diplomacy will help you manage challenging situations calmly and professionally. You are a team orientated worker, who can work collaboratively with NFNL staff, venue teams and competition stakeholders to deliver successful, well run and enjoyable netball competitions.
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Key Relationships	Reports To: NFNL Netball Competitions Manager
	Internal Communications
	- NFNL CEO - NFNL General Manager of Netball Operations - NFNL Netball Operations Coordinator - NFNL Umpire Coach - NFNL Netball Mentors - NFNL Netball Umpires - NFNL Staff
	NFNL Key Stakeholders - NFNL Clubs and respective members - NFNL Netball Venues Duty Staff - NFNL Partners including major sponsors and suppliers

To apply for the role, please submit a brief one-page cover letter and resume addressed to the Netball Competitions Manager, Alice Cook: acook@nfnl.org.au

Please note that only successful candidates will be contacted. Any questions regarding the role can be directed to enquiries@nfnl.org.au.

Applications Close: Friday, 9th October 2026, 5:00pm